

MINUTES

Meeting: PEWSEY AREA BOARD

Place: Coronation Hall, East Grafton, Village Green

Date: 20 May 2019

Start Time: 7.00 pm **Finish Time:** 8.15 pm

Please direct any enquiries on these minutes to:

Craig Player Democratic Services Officer, Tel: 01225 713191 or (e-mail) craig.player@wiltshire .gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Jerry Kunkler, Cllr Paul Oatway QPM and Cllr Stuart Wheeler

Wiltshire Council Officers

Richard Rogers (Community Engagement Officer) and Craig Player (Democratic Services Officer)

Parish Councils

Alton Parish Council – Steve Hepworth
Charlton and Wilsford Parish Council – Neil Golding
Chirton and Conock Parish Council – Paul Miles
Easton Royal Parish Council – Margaret Holden
Pewsey Parish Counil – Curly Haskell
North Newnton Parish Council – Tom Ellen
Shalbourne Parish Council – Mike Lockhart
Wilcot and Huish Parish Council – Dawn Wilson
Woodborough Parish Council – John Brewin

Partners

Wiltshire Police – Deputy Sergeant Pete Foster and Deputy Police and Crime Commissioner Jerry Herbert

Wiltshire Fire and Rescue – Station Manager East Wiltshire Dave Adamson

Total in attendance: 34

Agenda Item No.	Summary of Issues Discussed and Decision
30	Welcome and Introductions
	The Chairman welcomed everyone to the meeting and introduced the Area Board Members and Council officers.
31	Apologies for Absence
	Apologies for absence had been received from Alex Carder (Pewsey Parish Council).
32	<u>Minutes</u>
	The minutes of the meeting held on 11 th March 2019 were agreed as a correct record and signed by the Chairman.
33	Declarations of Interest
	There were no declarations of interest.
34	Chairman's Announcements
	The Chairman noted that the minutes of the last Community Area Transport Group (CATG) meeting on 5 th March had not been circulated. Since all CATG members and Councillors were present, its recommendations were adopted and a copy of the meeting's minutes are attached.
	The Chairman then drew attention to the following verbal and written announcements available in the agenda pack:
	 Community Led Housing Project Homelessness Strategy Consultation The Maltings and Central Car Park Masterplan Consultation North Wessex Downs Walking Festival Pewsey Housing Needs Survey OVO Cycle Races in Salisbury
35	Partner Updates Part 1
	a) Wiltshire Police – the following points were noted:
	 While burglaries were not common, residents were encouraged to be vigilant and report any ongoing suspicious activity to 999. PC Beth Butwell had taken the role of Community Coordinator for Wiltshire East. The police receive fortnightly updates from the Community Speed Watch

Teams with specific areas to target and residents were encouraged to report any driving considered to be unsafe directly to 101 with the vehicle registration details.

- b) Wiltshire Fire and Rescue the written report and following points were noted:
 - The Fire Service continue to offer Safe and Well visits to residents.
 - The Pewsey Fire Station had a proactive Facebook account and residents were encouraged to follow the page.
 - Incidents of note include a multi appliance thatch fire in Milton Road, Pewsey, a multi appliance thatch fire in Coate, Devizes and a caravan fire involving cylinders at the Woodbridge Inn, North Newnton.

36 <u>Community Engagement Manager Update</u>

Richard Rogers, Community Engagement Manager, gave an update on youth provision in the Pewsey area and The Open Blue Bus Project.

The Area Board also received a video update on Wiltshire's Big Pledge Challenge 2019.

Matters highlighted in the update included: how to get involved; the challenges available; hints and tips to support your pledge and how to keep on track.

Update on the Working Groups and Projects

- a) <u>Local Youth Network the following points were noted:</u>
 - That the LYN was working with the Open Blue Bus to deliver opportunities to young people in isolated communities.
- b) <u>Health and Wellbeing Projects the following points were noted and the minutes of the previous Health and Wellbeing Group meeting are attached:</u>
 - Further requests to parishes, especially the larger ones such as Burbage and Great Bedwyn, will be made for asset mapping.
 - A pilot for the Armchair Exercise Initiative had been proposed to run a pilot for 12 weeks every two weeks at Bouverie Hall.
 - Mind has been identified to run mental health training for 16 members of school staff.
 - Uptake on the Access walk for the Great Bedwyn Walks Group had been good and other guided walks were available.
- c) <u>Community Area Transport Group the following points were noted:</u>
 - The next meeting of the CATG is on 5th June 2019 at Pewsey Parish

	Council Office.
20	
38	Milton Lilbourne Church
	Anne and Chris Wardell gave an update on the Church Bells Project, which has previously been given grant funding by the Area Board.
	Matters highlighted in the course of the presentation and discussion included: the process for fitting the new bell frame and bells; how the bells will be maintained and how long they will last and the test ring band.
39	Community Area Grants
	The Area Board considered four applications for Community Area Grant funding.
	The Chairman invited the local Councillor to introduce each application, following which a representative of the applicant was given an opportunity to give a brief overview of their project to the Area Board.
	Resolved
	 To award Wootton Rivers Village Hall - £2072.12 for the refurbishment of its toilet/cloakroom facility To award Ham Village Hall - £2000 for its doors and windows To award Burbage and Easton Royal Cricket Club - £2000 for outfield levelling To award Upavon Village Hall - £977.40 to update and replace its fire alarms and lighting To award Pewsey PCC - £2000 for the St Johns Projector Screen Project
40	Partner Updates Part 2
	a) HealthWatch - the written update was noted.
	b) Pewsey Area Partnership (PCAP) – the following points were noted:
	 TransWilts were meeting in Chippenham, Taunton and Bristol with various partners in the coming weeks. Residents were encouraged to take part in the North Wessex Downs Walking Festival in June.
	c) NHS Wiltshire Clinical Commissioning Group - the written update was noted.
41	<u>Urgent items</u>
	There were no urgent items.

42 <u>Future Meeting Dates and Close</u>

It was noted that the application for a skateboard park in Pewsey had been withdrawn as it looked likely to be rejected on environmental grounds. Work is ongoing to identify a suitable alternative site.

The next meeting of the Pewsey Area Board is scheduled for 8th July 2019, 7pm at The Vale Community Campus, Wilcot Road, Pewsey, SN9 5EW.

The Chairman thanked everyone for attending.



PEWSEY VALE HEALTH & WELLBEING FORUM

Minutes of the meeting on May 9th 2019 2-30 pm at The Library Meeting Room, Pewsey

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Attending: Dawn Wilson (PCAP), Cllr Stuart Wheeler (Pewsey Area Board), Richard Rodgers (Wilts Council CEM), Judy Haines (Grt Bedwyn Footpaths), Sylvie Claydon (Occupational Therapist supporting Dementia), Susie Brew (PCAP), Hilary Hollingsworth (Churches) and Nel Light(Home Instead).

Apologies: Susan Hiscocks (Kennet Gateway Club), Fanny Middleton (Alzheimer's Support), Sanjana Matthews-Mair (Health Trainer), Pauline Dark (Churches).

- 1. **Welcome and introduction**s-see above. Cllr Wheeler welcomed everyone.
- 2. **Previous minutes-** *Resolved* that these be accepted.
- 3. **Update on actions /matters arising** Most actions completed or ongoing. Specific discussion took place around
 - i. Asset Mapping Further requests to parishes especially the larger ones such as Burbage and Great Bedwyn will be made by email and following the addition of the Alzheimer's Support Memory Cafe at East Grafton and any offer locally by Wiltshire Wildlife Trust, this list will be shared with the local surgeries and on the PCAP website.
 - ACTION: It will be reviewed regularly to keep it up to date by PCAP.
 - ii. Armchair Exercise— Susie, Sylvie and Dawn have progressed this idea. It is proposed to run a pilot for 12 weeks every 2 weeks in the Bouverie Hall on a Friday morning (if available). The sessions will need paid support to make sure those attending are fit enough, to manage the refreshments and the personal data of those attending. Once established fees will be charged to repay setup costs and to facilitate another group if possible. Initial costs of around £1600.00 to include full costs for 12 sessions marketing and admin.
 - iii. Mental Health Training Dawn identified Mind to deliver a two day certificated course at level 2 for 16 people (cost around £3,000.00). The Area Board have already funded some well-being training with 21st Century which is 1 day and may be a better fit. Dawn (and Richard) to speak to head teachers to finalise this offer and identify dates for staff training and venue for the new term in September.

4. Grant Applications-

- i. The Christmas lunch group (Brian Hollands) in Pewsey asked for a contribution for 2019. The group resolved to make a straight donation of £100.00 with the support of the Area Board. Cllr Wheeler will ask if other villages have a similar offer or if they might have those who could attend in Pewsey.
- ii. Sylvie suggested that a similar smaller grant is offered to the Bouverie Hall that hosts a number of groups for older and vulnerable people for chairs suitable for those with hip replacements or other issues with low seats.

5. Update on funded projects-

i. Raizor Chair – Sylvie reported that this equipment had been deployed in Pewsey recently and had saved a trip to the hospital for the recipient for the visit by the First Responder.



- ii. Shalbourne Connect Susie reported that this group has been set up and has people attending doing crafts or playing board games (by email from Lesley Green).
- iii. Great Bedwyn Walks Group Judy reported that uptake on the Access walk is good and other guided walks are available that inform on the archaeology of the area. She also reported 3 new walks leaflets had been printed. She thanked PCAP for supporting them with insurance cover for the guided walks. Contact details: Jude Buckell 07444 642309, Bedwynhealthwalks@gmail.com Facebook page Bedwyn Health Walks, @bedwynhealthwalks
- iv. Sanjana reported the Shape Up for Life project was going well at the The Vale (by email).
- v. Pewsey Vale Tourism Partnership Walking Leaflets for the Vale Susie reported that the 12 walking leaflets already printed have been well received. They are available in Print and online. Four more leaflets have been produced of the 20 planned and funded by the North Wessex Downs Area of Outstanding Natural Beauty (AONB) and Pewsey Area Board. The length and steepness of the walks are clearly marked. The latest covers Woodborough Circular, Upavon to Rushall via North Newnton, Ham Hill and a Cycling leaflet with four routes from a shorter family route to a route only for the very fit.
- 6. Marketing (Forum/Grants/Older Peoples Champion) the editorial of around 150 words has been circulated to the Messenger and will now go to all local parish magazines and sites online to help raise awareness of the group and funding available.
 Nell mentioned that her company Home Instead were supporting the Dementia Awareness Week

with Afternoon Tea at Rushall on May 22nd and a Dementia Friends Session at their Office in the SSI building at Fordbrook Business Centre May 24th.

The Chair thanked everyone for attending and closed the meeting at 3-15.

Next meeting on July 1st, 2nd or 3rd at 2-30pm – Venue -Pewsey Parish Meeting Room?

Future dates will be published on the website – www.pewseycap.org.uk/events Thank you to all who attended and gave up their time.

Contact: Susie Brew - PCAP Coordinator pcap@hotmail.co.uk or Dawnwilson917@yahoo.com

Signed	Date
Cllr Stuart Wheeler (Chair)	

Privacy: All members present at the meeting agreed that contact information may be shared within the group. Those not attending can ask to be removed as a contact via the email for PCAP above. We also rely on members to inform us if their contact information changes. Membership and consent for sharing within this group will be renewed in **May 2020**. **ACTION Susie Brew/PCAP**

Alton, Beechingstoke, Burbage, Buttermere, Charlton and Wilsford, Chirton & Conock, Easton, Grafton, Great Bedwyn, Ham, Little Bedwyn, Manningford, Marden, Milton Lilbourne, North Newnton, Patney, Pewsey, Rushall, Shalbourne, Stanton St Bernard, Upavon, Wilcot and Huish (with Oare), Woodborough, Wootton Rivers www.pewseycap.org.uk

www.facebook.com/pewseycap

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	Item	Update	Actions and recommendations	Who
	Pewsey CATG - Date of meeting	ng: 6 th March 2019		
1.	Attendees and apologies			
Page	Present:	P.Deck, T. Eyles, R.Rodger, C.Gale, D.Wilson, C.Hollinsworth, C.Whistler, Mac.McLean, M.Hislop, R.Nethercliffe, P.Oatway, P.Mills, S.Colling, R.Dobson, M.Stansby, J.Kunkler, A.Flack.	Area Board to note.	Clir Kunkler
je 9	Apologies:	D.Proto, S.Drinkwater, P.Wilson, S.Hepworth, M.Lockhart, C.Creasy.		
2.	Notes of last meeting			
		The minutes of the previous meeting held were agreed at the Pewsey Area Board meeting on the 21st January 2019. Link can be found at:	CATG to note	
		https://cms.wiltshire.gov.uk/ieListDocuments.aspx?Cld=177&M Id=11602&Ver=4		
3.	Financial Position			
		The balance for 2018 / 19, taking into account all current commitments is -£1,738.78, see Appendix 1. Schemes currently being progressed will be billed during the next financial year.	Area Board to note.	Cllr Kunkler
		The amount to be allocated to each CATG for 2019 / 20 is to		



		remain as last year. For Pewsey this amounts to £12,377 giving a working balance of £10,638.22. Any AB surplus funds can be considered for CATG expenditure.		
4.	Top 5 Priority Schemes		•	,
[®] Page 10	Issue 3676 North Newnton Footway Improvements	The bid for Substantive Funds (£42,964.47) was approved by the Cabinet Member. Preliminary work continues, including discussions with BT. Work is anticipated to commence on the ground late September, for a duration of 6 weeks, under a road closure.	Area Board to note.	Cllr Kunkler
b)	Issue 72 & 3718 Pedestrian access to Pewsey Rail Station	PC are considering a new safer route via Wilcot Rd and a footpath to station. GWR funding awaited, lighting of footpath being investigated. Estimated cost of lights £3Ks. PC to inform Highways (M.Stansby) of where signage is to located (map) and lettering he will advise on size, cost etc. Parish Council to lobby GWR for a reply on funding		PC Highways
c)	Issue 91 Rushall Elm Row – new footway from Church Lane to Bus Stop	A site meeting has been held with the PC, traffic engineers and and a structural engineer in attendance. PC has been considering the two options presented at the last meeting. Update from PC: Landowner happy with Opt 2 with bank sloping back which Highways wish to have in writing before commencing with the detail design.		PC Highways



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	Cllr Kunkler
	Cllr Oatway
r	ea Board to note.



Page 12		 The strip of land is free from underground plant / service covers requiring any diversionary work. The build would cause no drainage issues. The length of footway to be constructed is estimated at 50 metres in length. Construction can be completed within 8 working days under 3 way temporary traffic signal control This ball park estimate includes for welfare facilities and establishment of a working compound for the contractor, although actual requirements would need to be discussed with the contractor. Chair has approached planning officers to determine where the cost liability lies (planning application 15/06478). For discussion: Agreed that Cllrs Oatway and Kunkler will consult with officers at Wiltshire Council to decide a way forward and report back to next CATG meeting 		
c)	Pewsey Ashton Close to Goddard Road – speeding cyclists and mobility scooters using Cinder Path	Issue submitted by Pewsey PC on 14/09/18 Design and estimate to be produced when staff resources are available.	Area Board to note.	Cllr Kunkler Highways



d)	Issue 6851	Issue submitted by PC on 26/11/18	PC
	Pewsey Swan Road – request for a pedestrian crossing by Manor Court	Pedestrian crossing not supported by PC but warning signs of elderly people crossing road is to be considered and costed. Highways have looked at this and recommend the provision of 1 sign only, to face in-bound traffic. There is good visibility to the crossing point for out-bound drivers. The cost to supply 1	
		sign complete with new post and temporary traffic management is estimated at £410.90.	
Page		PC to discuss and report back at next CATG meeting	
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e 13 6.	New Requests / Issues (Issue	es can be viewed in full from the <u>Area Board Section</u> on the Wiltshire Council We	ebsite)
3	New Requests / Issues (Issue Issue 5281	es can be viewed in full from the <u>Area Board Section</u> on the Wiltshire Council Willshire Submitted 06/04/17	ebsite)
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13 6.	Issue 5281 A345 Manningford – request	Issue submitted 06/04/17 PC and Highways have met on site to discuss options. PC to negotiate with occupants in a bid to give up some land for a	
13 6.	Issue 5281 A345 Manningford – request	PC and Highways have met on site to discuss options. PC to negotiate with occupants in a bid to give up some land for a footpath.	
a)	Issue 5281 A345 Manningford – request for pedestrian warning signs	Issue submitted 06/04/17 PC and Highways have met on site to discuss options. PC to negotiate with occupants in a bid to give up some land for a footpath. PC decision awaited	PC



c)	Issue 5803	Issue submitted 31/10/17 – supported by Parish Council	To recommend to the Area Board that this Issue be closed.	Cllr Kunkler
	Manningford Bruce – request for bollards outside former Rectory	PC to liaise with Richard Dobson, Highways Engineer. Landowner unwilling to fund. Highway Engineer to resolve as and when funding becomes available.		Highway Engineer
[⊕] Page	Issue 5919 C192 The Warren Savernake Road – speeding concerns	Issue submitted 06/12/17 – supported by Parish Council PC and Highways have met on site with "Stakeholders" and a Metrocount has been completed.	To recommend to the Area Board that this Issue be moved to the Other Priority Schemes list.	Cllr Kunkler
ge 14		Does not qualify for 40mph and PC do not want 50mph restriction signs. Warning signs and gates were discussed at cost ranging from £500 - £6,000. Update from PC: Happy with two pairs of signs and gates. PC agreed to fund total cost. Upgrade to the "Other Priority Schemes" list to be developed as officer time allows		Highways
e)	Issue 5999 C351 Rushall Pewsey Road – request for study into volume of traffic using this route.	Issue submitted by Parish Council on 11/01/18 This relates to Spencer Drinkwater's email of 27/09/18 on conducting a freight movement survey. A ball park estimate is £10,000. Following in depth discussions over this important matter it was agreed that it is unlikely to be resolved at CATG level and that it is a matter of County freight policy. Cllrs Oatway and Kunkler will raise the problem of HGVs increasing use of inappropriate rural roads with the intentions of bringing this whole matter of future county wide policy to Cabinet level for further direction.	AB to note	Cilr Kunkler Cilr Oatway



f)	Issue 6226	Issue submitted by Parish Council on 26/03/18	Area Board to note	Cllr Kunkler
	Wootton Rivers – speeding concerns	PC reported that the metrocount device was installed on 28 November.		
		Awaiting results		
g) D	Issue 6363	Issue submitted by Parish Council	Area Board to note	Cllr Kunkler
age	Upavon – SID Deployment	PC to obtain cost of new SID equipment for consideration in next financial year.		
<u>국</u> 뛰	Issue 6374 & 6541	Issues submitted by Parish Council on 08/06/18 & 31/07/18	Area Board to note	Cllr Kunkler
	Upavon – repositioning of No Entry Signs	The issue is to be re-assessed once development of the old garage has been completed. Highways to arrange for the 'AHEAD ONLY' sign to be marked on the road surface.	Organise road markings.	Highways
		Road marking activities currently suspended for the winter period.		
		Development building starting mid April		
i)	Issue 6492	Issue submitted on 15/07/18 supported by PC	Area Board to note	Cllr Kunkler
	Burbage A338 junction with Eastcourt Road – Speeding concerns	An order to replace the missing bend with junction warning sign has been placed for installation by the end of March.		Highways
		There has been no recorded personal injury collisions at this junction within the most recent 6 year period (to June 2018).		



		Changes to the junction layout would be very expensive. Suggested that: Wait and see the effects of the proposed 20 mph limit Discuss with local property owner if his exit visibility can be improved.		PC
≘ Page 16	Issue 6551 Pewsey Wilcot Road – request for additional speed cushion by new development	Issue submitted by Pewsey PC on 07/08/18 Highways have discussed the situation with Development Control (DC). DC confirmed that they did consider this matter at the time of the application but felt it best to leave the cushion in-situ. This was discussed by the committee and it was decided that the existing cushion does not present a real danger and that it should remain where it is.	To recommend to the Area Board that this Issue be closed.	Clir Kunkler
k)	A346 Burbage Bypass – safety concerns / request for signs	Issue submitted on 31/08/18 and sent to PC for comment. Update from PC: It would appear that this is a danger of horses exiting from a gate onto the highway and that Highways agreed to assess.		Highways
1)	C38 Woodborough – request for metro counts to assess the impact of 20 mph Zone.	Issue submitted by PC on 13/11/18 Metro counts ordered on 13/12/18. Awaiting results	Area Board to note	Clir Kunkler



m)	Issue 6915	New Issue submitted by PC on 02/01/19	To recommend to the Area Board that this Issue be moved to the	Cllr Kunkler
	North Newnton – request for Phase 2 of Footway project.	Agreed that this issue should be prioritised.	Other Priority Schemes list.	
	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	Highways to design.		Highways
n)	Issue 7005	New Issue submitted by PC on 06/02/19	AB to note	Highways
_	Rushall – request for bollards on bend outside of the school	Highways will consider and provide rough costed options.		
Page	Other items			
ৰ	Pavement and Footway Improvement Scheme	Pewsey has been allocated £7,426.47 for this purpose.		
		Requests complete: Pewsey 70 to 75 High St = £4.5K		
		Pewsey Broomcroft Rd / Avonleaze drop kerb = £700.		
		PCs to contact Richard Dobson concerning Burbage and Rushall.		
b)	Issues Submitted and currently with PCs for action / comment	6879 – Shalbourne – safety concerns by village hall 6962 – A346 Burbage Wharf – safety concerns at bridges	Area Board to note.	Cllr Kunkler
		0902 - A340 Burbage Whali - Salety Concerns at bridges		
	Items listed for information only - not for discussion			



c)	Community Speedwatch	Rodger Fooks is the new Community Speed Watch Coordinater for Wiltshire. Rodger can be contacted on rodger.fooks@wilts.pnn.police.uk.	Area Board to note.	Cllr Kunkler
		Alternative contact via communityspeedwatch@wilts.pnn.police.uk		
d)	SID Deployment	A revised deployment procedure for SIDs has been released (see Appendix 2) and should be followed by all Town and Parish Council operators.	Area Board to note.	Cllr Kunkler
age 18	Highways Maintenance Programme 2019 / 20	Please refer to Appendices 3 and 4. For discussion:		
8.	Date of Next Meeting: 5 th June 2019, Pewsey Parish Council Office, at 14:00 hrs			

Pewsey Community Area Transport Group

Highways Officer – Mark Stansby

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Pewsey Area Board.



If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Pewsey Area Board will have a remaining Highways funding balance of -£1,738.78, plus 2019 / 20 allocation of £12,377.

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications

7. Recommendations to Pewsey Area Board:-

7.1 To close the following Issues:

- 5803 Manningford
- 6551 Pewsey Wilcot Road

7.2 To move the following Issues to the Other Priority Schemes list:

- 5919 The Warren (Savernake)
- 6915 North Newnton Footway Improvements Phase 2

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